

2nd ITF West & Central Asia Regional Coaches Conference 2018

by BNP Paribas

Doha, QATAR

10th – 12th October 2018



Fact Sheet

Organisers: The ITF in conjunction with the Asian Tennis Federation (ATF) and Qatar Tennis Federation (QTF) and with the support of BNP Paribas.

Contact:

Ehab Awad Idris
Qatar Tennis Federation
Khalifa International Tennis and Squash Complex 1.
Al -Badda Str. Al Dafna 2.
Doha, Qatar

Telephone: + 974 44409666
Fax: 974 44832990
E-mail: ehab@qatartennis.org
Website: www.qatartennis.org

Official Hotel/Venue: City Centre Rotana Doha (5*)
850, Conference Centre, Doha
Doha, Qatar
Tel: +974 4445 8888
Fax: + 974 4445 8688
Website: www.rotana.com

Khalifa International Tennis & Squash Complex
Doha, Qatar

Programme: Tuesday 9 October 2018 Official arrival day
Wednesday 10 to Friday 12 October 2018 Regional Coaches Conference
Saturday 13 October 2018 Official departure day
(For more details, please refer to the ITF Coaching website and the conference welcome pack)
Presentations will be made in English. Confirmed speakers include Riaan Kruger (ITF), Amir Borghei (ITF), Dave Miley (ATF), Ruben Neyens (Belgium) and Emma Doyle (Australia). A more detailed programme showing topics will be available end August 2018.

Cost: Full package price based on sharing a triple room: US\$450 per person
Full package price based on sharing a twin room: US\$500 per person
Full package price based on a single room: US\$550

The full package includes:

- Transfers between Hamad International Airport and the official hotel on the official arrival and departure days
- Accommodation for 4 nights at the City Centre Rotana Doha, including 4 buffet breakfasts, 3 buffet lunches, 3 buffet dinners & 1 closing dinner
- Two daily coffee breaks for each full day of the conference
- Use of the hotel's facilities free of charge
- Access to the entire conference programme
- Welcome pack including a summary of speakers' presentations, and other gift(s) to be confirmed (Please refer to the conference welcome pack prepared by QTF)



- ITF Entry Fee:** At the registration desk, each coach must also pay in cash an ITF levy fee of US\$50 to cover additional conference expenses.
- Eligible Participants:** The conference is open to all coaches in the West & Central Asia region. There is no limit to the number of entries per national association. All entries must be submitted on the official entry form that will be approved by the national association.
- Entries:** Entry deadline: **10 September 2018**
Entries to: ehab@qatartennis.org AND amirborghei.itf@gmail.com
- OPTION A: Deposit Payment: US\$150 per person payable in advance is required to secure your entry. This is **non-refundable** in case of “no-show”.
- OPTION B: Full Registration Payment: You can pay your full registration fee in advance and based on your preferred package (sharing a triple room: \$450, sharing a twin room: \$500, single room: \$550). This is **non-refundable** in case of “no-show”.
- No coach will be registered in the conference without being nominated officially by his/her national federation before the above-mentioned deadline.
- Entry form to be sent by your National Federation is available online on <http://www.qatartennis.org/itf-coach/>
- Once your registration is officially approved by your National Federation and sent to QTF, you will receive an email from QTF to proceed with the payment.
- Payment:** Deposit OR Full Registration Payments can be made via **bank transfer** (details of which on the entry form) or online (<http://www.qatartennis.org/itf-coach>) using the entry form provided by your National Association and sent to the Qatar Tennis Federation.
Please access the following link and fill the required fields to retrieve your registration <http://www.qatartennis.org/itf-coach>
- Online payment or uploading transfer receipt is required. Balance payments (for those who paid only the \$150 deposit) are payable in cash upon arrival at the hotel. Payments are only permitted in either **US dollars** or Qatari Riyals
- Cancellations:** Deadline: **25 September 2018**
- No refund of the deposit or full registration fee will be made for any cancellations after this date, but national associations are permitted to replace one coach (of the same sex) for another.
- Visa Requests:** All requests for a visa letter should be sent to Mohammed S .Salman at Qatar Tennis Federation e-mail: salman@qatartennis.org ; telephone+974 44409666 fax: +974 448329 90
- Visa On Arrival** For detailed information regarding entry visas, please see this page:
<https://www.visitqatar.qa/plan/visas-requirements.html>

Nearest Airport: Hamad International Airport which is 20 km away from the official hotel.

Airport Transfers: Transportation will ONLY be provided between Hamad International Airport and the official hotel on the official arrival and departure days. Should participants wish to take advantage of this service, they should send their arrival and departure details to Mohammed S .Salman e-mail: salman@gatartennis.org **by Monday 1 October 2018, at the latest.** If they are not received by this date, then participants will have to make their own way to the hotel.
The cost of a private taxi from Hamad International Airport is approximately US\$20 one way.

Upon arrival at the airport, all the participants are requested to refer to EXIT Gate 3 or Gate 4 to get Airport transfer to the Hotel, our PR Team will be there to assist you.

Other Documents: Official Entry Form (available via eligible National Associations)
Airport Pick-up Request Form
Visa Application Form
Programme (available end August 2018)

For the latest conference information, please visit:

<http://en.coaching.itftennis.com/conferences/regional/west-central-asia.aspx>